

CITIZEN'S CHARTER

The main objective of the exercise to issue the Citizens Charter of a department is to improve the quality of public services. This is done by letting people know the mandate of the concerned department, how one can get in touch with its officials, what to expect by way of services and how to seek a remedy if something goes wrong. The Citizens Charter does not by itself create new legal rights, but it surely helps enforcing existing rights. The website provides the details of Citizen's Charter of the Department.

DIRECTORATE OF COMMAND AREA DEVELOPMENT: JAMMU

MAIN AIMS, OBJECTIVES & FUNCTIONS OF THE COMMAND AREA DEVELOPMENT & WATER MANAGEMENT (CADWM) PROGRAMME

OBJECTIVES

Command Area Development and Water Management (CADWM) programme, a Centrally Sponsored Scheme is being implemented in our State 1974-75 with the main objective of reducing the gap between irrigation potential created & that utilized. The programme aims at enhancing agriculture production and productivity by judicious and equitable distribution of the available irrigation water with active involvement of farmers.

PROGRAMME COMPONENTS:

1. Topographical Survey :-

Topographical survey is carried out departmentally by the technical staff in the total Command Area of the project for fixing alignment for construction of Field Channels, Field Drains. The beneficiaries on the basis of alignment voluntarily contribute the required land for the purpose.

2. Construction of Field Channels :-

Field Channels is the core component under CADWM Programme. The field channels facilitate in carrying out water from outlets of minors, distributaries etc. up to tail ends at very short time preventing loss of seepage in agriculture land. This helps in rotational water supply in judicious manner to each field to achieve higher production.

3. Construction of Field Drains :-

Field drains help in draining out surplus water from the agriculture land to main and trunk drain. This prevents water logging in the crop field by which higher productivity is achieved and it helps in taking up cash crops after draining out the excess water from the field.

4. Farmer's Training :-

Training camps are organized in villages to educate the farmers on water management and crop management. This is important activity for educating the farmers to adopt modern technologies for achieving higher production with regulated water supply.

5. Crop Demonstration :-

Demonstrations are carried out on the farmer's field to show them practically, how to adopt suitable cropping pattern and use of balanced dose of inputs with proper management of available water.

ROLE OF ADHOC WATER USERS ASSOCIATION

Participation of farmers and execution of CAD works through Adhoc Water Users Association is a pre-requisite for CADWM programme as per Govt. of India norms. Under the Command Area Development programme the execution of Field Channels and Field Drains are taken solely by the Adhoc Water User Associations with the supervision of the technical personnel of CAD organization.

The Water Users Association plays a key role in motivating the farmers for the land donation. The Adhoc Water Users Association takes keen interest in maintaining the quality of work. As the farmers are directly associated with the work during execution, they feel that the work belongs to them and is their property. After execution the same have been handed over to them for operation and maintenance.

**LIST OF GAZETTED OFFICERS OF DIRECTORATE OF
COMMAND AREA DEVELOPMENT, JAMMU.**

(A) Directorate of Command Area Development Jammu.

S.No	Name of the Officer S/Sh	Designation	Mobile No.
1.	S.Jatinder Singh (KAS)	Director	9419122233
2.	Suneeta Gupta	I/C Accounts Officer	9906103546
3.	Mudassir Yaqoob Zargar	Assistant Director (Plg.)	9796423876
4.	Ms. Taranjeet Kour	Private Secretary	9419144344

(B) Office of the Chief Agriculture Officer, CAD Jammu.

S.No	Name of the Officer S/Sh	Designation	Mobile No.
1.	Narinder Misra	CAO	9419186673
2.	Farooq Ahmed Bhatt	DAO	7889928383
3.	Vijay Kumar Gupta	SMS(DL)	9419108361
4.	M.N. Sharma	SMS (DL)	9419176919
5.	S.N.Uppal	Plant Protection Asstt.	7006486782
6.	Dr. Ambika Rani	AEO	7051332585
7.	Vinod Kumar Bakshi	AEO	8825089742
8.	Anju Shalla	AEO	9796447067
9.	Rakesh Koul	AEO	9419204846
11.	K.K Ganjoo	Propaganda Assistant	9419186866

(C) Office of the Project Officer Soil & Water Management, CAD Jammu.

S.No	Name of the Officer S/Sh	Designation	Mobile No.
1.	A.K Dubey	Project Officer S&WM	9796429121
2.	Kuldeep Mattoo	SMS (DL)	9419890745
3.	Brij Mohan Rana	SMS (SDL)	7780950385
4.	A.K Dhar	AA(Hq)	9419182124
5.	Sushil Kumar Sahni	SMS (DL)	9419140729
6.	Vijay Kumar Raina	SMS (DL)	9419146449

(D) Office of the Assistant Soil Conservation Officer, CAD Sarore

S.No	Name of the Officer S/Sh	Designation	Mobile No.
1.	Firdos Ahmed Tak	ASCO	9797426899
2.	Ram Gopal Sharma	SCA	9419150639

(E) Office of the Assistant Soil Conservation Officer, CAD Supwal.

S.No	Name of the Officer S/Sh	Designation	Mobile No.
1.	Shabir Ahmad Mir	ASCO	9419167633
2.	Sanjay Raina	SCA	9419145055
3.	Rakesh Kumar Sharma	SCA	9419233351
4.	Surjit Singh Sen	SCA	9419214293

(F) Office of the Assistant Soil Conservation Officer, CAD Dayalachack.

S.No	Name of the Officer S/Sh	Designation	Mobile No.
1.	Anand Kumar Kaliya	ASCO	9419293480
2.	Raju Mahajan	SCA	9419215003
3.	Roshan Lal	SCA	9596750844
4.	Aadil Rashid	SCA	7006501856

(G) Office of the Assistant Soil Conservation Officer, CAD RRD.

S.No	Name of the Officer S/Sh	Designation	Mobile No.
1.	Ashok Malhotra	ASCO	9419125100
2.	Varinder Dogra	SCA	7006015348
3.	Aftab Ahmed Malik	SCA	9419124780
4.	Arun Kumar Gupta	SCA	9419188812
5.	Susheel Rattan Sharma	SCA	7006461193

LIST OF NON-GAZETTED OFFICERS OF DIRECTORATE OF COMMAND AREA DEVELOPMENT, JAMMU.

(A) Directorate of Command Area Development Jammu.

S.No	Name of the Officials S/Sh/Smt.	Designation	Mobile No.
1.	Kamal Kishore Gupta	Asstt. Accounts Officer	9796457994
2.	I.S.Tondon	Statistical Officer (Plg.)	9419134739
3.	Anupam Handa	I/C JAEO	9419893322
4.	Yash Paul	I/C Section Officer	9858615880
5.	Bhagwan Singh	Senior Assistant	9858555034
6.	Shagun Khajuria	Sts. Assistant	8082312631
7.	Amit Kumar	Sr.Assistant	8803219372
8.	Anjali Kar	Sr. Assistant	9419208416
9.	Sham Lal	Coop. Supervisor	7298401306
10.	Girja Koul	Jr. Assistant	9419664516
11.	Asha Rani	Jr. Assistant	9419208748
12.	Jagdish Raj	Jr. Assistant	9419129726
13.	Surjit Singh	I/C Jr. Assistant	9419290556
14.	Namarta Mahajan	Jr. Statistical Assistant	9419111763
15.	Bisham Singh	Chauffer	9622155241
16.	Krishan Kumar	Driver	9419263997
17.	Mubashir Jawaid Khan	Jr. Sts. Assistant	9469257727
18.	Ajit Kumar	Driver	9419662432

(B) Office of the Chief Agriculture Officer, CAD Jammu.

S.No	Name of the Officials S/Sh	Designation	Mobile No.
1.	Parveen Akhtar	Section Officer	9796239363
2.	Sunita Devi	Jr. Stenographer	9419680062
3.	Ravi Mansotra	Head Draftsman	9419261684
4.	Sudesh Kumari	Head Assistant	9469067610
5.	Himali Kotwal	Accountant	9796440444
6.	Ranbir Kumar	Field Assistant	9469677683
7.	Rajinder Kumar	Sr. Assistant	9107038495
8.	Madhu Sharma	Jr. Assistant	9797636247
9.	Sunita Koul	Jr. Assistant	9419287186
10.	Parshotam Lal	Driver	9419708804
11.	Tarsem Lal	Driver	9419211286
12.	Tarsem Lal	PPO	-

(C) Office of the Project Officer Soil & Water Management, CAD Jammu.

S.No	Name of the Officials S/Sh/Smt.	Designation	Mobile No.
1.	Naresh Kumar Sharma	Head Assistant Accountant	9858153759
2.	Jaswant singh	I/C JAEO	9419241082
3.	Parmila Zaroo	Sr. Assistant	9419139027
4.	Anu Radha	Jr. Assistant	9797534217
5.	Bishan Dass	Farm Supervisor	9797433522
6.	Raj Rani	Field Assistant	9622232464
7.	Kulbhushan Kumar	Field Assistant	9797551664
8.	Vinod Kumar	Field Assistant	9858929293
8.	Gopi Krishana	Field Assistant	9858904021
10.	Parshotam Singh	Lab Assistant	9419651220
11.	Surinder Singh	Driver	9419129724

(D) Office of the Assistant Soil Conservation Officer, CAD Supwal

S.No	Name of the Officials S/Sh/Smt.	Designation	Mobile No.
1.	Vijay Koul	Draftsman	9491989568
2.	Varinder singh	Senior Assistant	8803394506
3.	Manohar Lal Sharma	Head Assistant	9419245370
4.	Braham Dutt	Field Assistant	9419251678
5.	S.M. Padha	Field Assistant	9419606231
6.	Ram Parshad	Field Assistant	9906104582
7.	Om Parkash	Field Assistant	9955505576
8.	Tarlochan Singh	Field Assistant	9419326722
9.	V.K. Padha	Field Assistant	9419327477
10.	Bishan Dass	Field Assistant	9906015690
11.	Jeet Raj	Field Assistant	9697292261
12.	Deepak BAngroo	Field Assistant	9796063896
13.	Ashok Kumar	Field Assistant	9596624522
14.	Kuldeep Singh Saini	Field Assistant	7298711282

(E) Office of the Assistant Soil Conservation Officer, CAD Sarore

S.No	Name of the Officials S/Sh/Smt.	Designation	Mobile No.
1.	Anoop kumar Dubey	Draftsman	9419193453
2.	Tara Chand	Accounts Assistant	9419206231
3.	Surinder Kumar	Junior Assistant	9419605224
4.	Ghulam Mohd. Malik	Field Assistant	9419196431
5.	Balwan Singh	Field Assistant	9419131419
6.	Karan Chand	Field Assistant	7298227635
7.	Suresh Chander	Field Assistant	9419152070
8.	Ashok Kumar	Field Assistant	9596691911
9.	Bharat Bhushan	Field Assistant	8803242023
10.	Dwarka Nath	Field Assistant	9906127367
11.	Pawan Singh	Field Assistant	9858920634
12.	Surinder Singh	Field Assistant	9697136510
13.	Mubarakh Singh	Field Assistant	8803399361
14.	Raj Kumar	Field Assistant	9858183292

(F) Office of the Assistant Soil Conservation Officer, CAD Dayalachak.

S.No	Name of the Officials S/Sh/Smt.	Designation	Mobile No.
1.	Anita Wangnoo	Draftsman	9622347090
2.	Mohinder Singh	Accounts Assistant	9419150028
3.	Krishan Kishore	Field Assistant	9419217524
4.	Sat Paul	Field Assistant	8082372290
5.	Gopal Dass	Field Assistant	9419232414
6.	Shubkaran	Field Assistant	8494088478
7.	Des Raj Dogra	Field Assistant	9596736160
8.	Chaman Lal Sharma	Field Assistant	9906300928
9.	Vijay Kumar Sharma	Field Assistant	9469896406
10.	Harnam Singh	Field Assistant	9858270504
11.	Kartar Chand	Field Assistant	9697584860
12.	Arjun Singh	Field Assistant	9797698481
13.	Parveen Kumar	Field Assistant	9419219636
14.	Jagdish Raj	Field Assistant	9622137148

(G) Office of the Assistant Soil Conservation Officer, CAD, RRD.

S.No	Name of the Officials S/Sh/Smt.	Designation	Mobile No.
1.	Suresh Kumar	Draftsman	9419145760
2.	Gharu Ram	Accounts Assistant	9469266775
3.	Ram Lal	Senior Assistant	9596873198
4.	R.C. Dansalia	Junior Assistant	9419851305
5.	Arjundev Singh	Field Assistant	9622268998
6.	Ashok Kumar	Field Assistant	9419894111
7.	Naresh Kumar Sharma	Field Assistant	9419878216
8.	Ashwani Kumar	Field Assistant	9419878216
9.	Balbir Singh	Field Assistant	9419618264
10.	Zaffar Ullah Khan	Field Assistant	9419281715
11.	Surinder Singh	Field Assistant	9858235597
12.	Mohinder Paul	Field Assistant	9419205669
13.	Rashpal Singh	Field Assistant	9796447877
14.	Tara Chand	Field Assistant	9469738421
15.	Ram Paul Sharma	Field Assistant	9858194199
16.	Dewan Singh	Field Assistant	9419618264
17.	Ram Lal	Field Assistant	9622102238
18.	Shakeel Ahmed	Field Assistant	8803600609